

Regular Council Meeting

January 6, 2016

The regular meeting of the Arlington City Council was held on January 6, 2015 in the Council Chambers of the Municipal Building. Present were Councilors: Diane Wetherell, Leslie Walborn, Denise Ball, Susan Jones, Doug Hammer, Robert Christensen, Mayor Jeffery Bufton, Public Works Superintendent Tim Wetherell, Attorney Ruben Cleaveland and Recorder Pam Rosenbalm. Guests include: Peter Mitchell, Tom Wolfe, Nancy Proctor, Alcenia Wright, Julius Courtney, David Anderson, Alan Cunningham, Jon Terland, Star Lyte, Marta Mikkalo and Brad Baird. Mayor Bufton called the meeting to order at 6:30 p.m.

Pledge of Allegiance Recited

PUBLIC COMMENT: Marta Mikkalo questioned what the city has in mind to help the community grow. Mayor Bufton stated the city worked hard on the completion of Industrial Park, which is now a certified park. This is a huge accomplishment for a city this size. Councilor Ball stated she would like to see the Council meet in January or February each year to set goals for the year. Councilor Wetherell added the city is making good progress on their water rights. Julius Courtney stated in the East Oregonian, Waste Management has an ad in the paper for hiring. Julius wanted to know if the city could help move residents into town for those jobs. Mayor Bufton replied the issue here is lack of housing. Jon Terland from Gilliam County Sheriff's Department reported; they have reevaluated the old motel and owner Rita Luggie refused to pick up the new violations that were sent to her, the abatement process has been started on two houses on the east side of town, an officer gave his resignation in December, and the Sheriff's Office is participating in helping the Sheriff from Harney County. Councilor Jones asked about the progress on the arsons. Officer Terland stated Wes Garth is working on the Blalock fires, and Rick Brown is still working on the church fire.

COMMUNITY CHAMBER OF COMMERCE UPDATE: Marta Mikkalo was present and stated the Chamber has not had a meeting since November. Their last get together was the Winter Wallapooloza in December. Marta also stated local business owners can get help from Pioneer Community Development Corporation, and apply for grants to help update their signs or business facades.

CONSENT AGENDA: The consent agenda consisted of the following items: **a.** Approval of minutes-December 9, 2015. **b.** Approval of bills as listed. Councilor Wetherell motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Walborn.

HOUSE KEEPING MEASURES: Councilor Christensen asked if the city should go out for bid regarding the City Attorney. Mayor Bufton asked Attorney Cleaveland to clarify the bid process.

Attorney Cleaveland explained the city doesn't spend the amount required to go out for bid on their Attorney services, unless the Council is unhappy with the Attorney of Record. The contract with their firm is a continuing contract. Councilor Walborn motioned to keep the **Council Meetings** on Wednesday after the first Monday of the month at 6:30 p.m. in the Council Chambers. Motion passed unanimously after a second by Councilor Wetherell. Councilor Ball motioned to re-designate **Annala, Carey, Baker, Thompson and VanKoten** as attorney of record- **Anderson Perry & Associates** as engineer of record- **Bank of Eastern Oregon and LGIP as depositories** of record, and **The Times Journal and East Oregonian** as the newspapers of record. Motion passed unanimously after a second by Councilor Walborn. Councilor Walborn motioned to appoint Pam Rosenbalm as **budget officer** for 2016. Motion passed unanimously after a second by Councilor Wetherell. Councilor Walborn motioned to keep **authorized bank signees** the same (Mayor Bufton, Councilor Wetherell, Councilor Ball and Recorder Pam Rosenbalm). Motion passed unanimously after a second by Councilor Ball. Mayor Bufton stated he would like to keep **Commissioners** in their same areas; Christensen-fire & police, Hammer-streets, Jones-airport, Ball-sanitation, Walborn-water & sewer and Wetherell-golf-parks & recreation.

BRAD BAIRD-ANDERSON PERRY & ASSOCIATES: Brad reported on some of the items he has been working on; the water management conservation plan has been extended into the fall, the O&M Manual was updated to include the Mesa Industrial Park and airport water system, the golf course well extension needs to be completed, minor modifications to lessen potential water hammer conditions, at the lower airport booster pump station. Brad also stated he has been assisting with the Cottonwood lift station, and helping the city find replacement parts for the wastewater plant head-works screen. Brad presented the Council a framed picture of completed projects Anderson Perry has helped the city with.

COLUMBIA HILLS MANOR (CHM) & CHINA CREEK ANNEXATIONS: Attorney Cleaveland stated the Annexation Ordinances for these two pieces of property are completed, and the consent of Council will be in the City Ordinance. There will be a Hearing at the February Council Meeting. Alcenia Wright stated shouldn't CHM and the city work on their zone changes at the same time. The Council was in agreement to do both zone changes at the same time. Attorney Cleaveland stated a request for zone change has to be into DLCD (Department of Land Conservation & Development) 45 days before the Hearing. The annexations will be addressed in February and the work on the zone changes will begin. Alcenia stated Columbia Hills Manor Board of Directors, would like an itemized bill which shows how much they and the city are each paying on these land issues.

ALAN CUNNINGHAM-ARLINGTON T.V. CO-OP: Alan Cunningham stated the Arlington T.V. Co-op is working on progress in the city, which includes T.V., internet and phone service. Alan stated he would like to see this project completed by the end of the summer. This would consist of high speed internet and T.V. to each home, continued down to the Port and possibly up to the

Mesa Industrial Park. Alan reported this is a 2 million dollar project, and when the system is up and running, they predict it will generate 2 ½ jobs.

COUNCILORS REPORT:

- Councilor Christensen had no report to give.
- Councilor Hammer thanked the city employees for keeping the streets safe in the icy weather.
- Councilor Jones had no report on the airport.
- Councilor Ball reported she had attended the last Health Board Meeting, at which CHM made a proposal to the Health District Board to construct a health and wellness clinic in the new Community Center. Councilor Ball stated she is willing to update the information on the reader board, if that is provided by the school district. Councilor Walborn stated she will have a report next Council Meeting on updating the reader board.
- Councilor Walborn stated she is the Water Commissioner and the two projects are completed, (school CTE building and Columbia Hills Manor Community Center). Councilor Walborn stated she would like the Council to take a look at, how home businesses are charged for city utilities. It was decided this will be on February's Agenda.
- Councilor Wetherell stated the golf course is open on the honor system. Councilor Wetherell also reported the Public Works employees are checking the equipment for needed maintenance. Mayor Bufton asked if there is a plan on replacing golf carts. Public Works Superintendent Tim Wetherell stated they all seem to be running pretty well. However, the Kubota tractor is 14 years old and does the bulk of the mowing and will likely need to be replaced soon.
- Public Works Superintendent Tim Wetherell said they are ready to drain the pond at the golf course when the weather warms up.

In other business, Mayor Bufton stated the Arlington **web page** is up and running at cityofarlingtonoregon.com. David Anderson from the Arlington Ambulance stated in the last couple of months they have done some **transporting with the City of Condon**, they meet at Shuttler Flats.

Regular meeting adjourned at 7:43 p.m. Mayor Bufton called an executive session pursuant to ORS. 192.660 (2) (h) at 7:45 p.m. The Council came out of executive session at 8:46 p.m. The regular meeting was convened at 8:46 p.m. and then closed at 8:47 p.m.

Jeffery Bufton, Mayor

Pam Rosenbalm, Recorder